FEDERAL JUDICIAL BRANCH **APPLICATION FOR EMPLOYMENT**

If you need additional space, continue under "Remarks" listing item number.						
1. Name (Last, First, Middle Initial)			2. Phone Number			
3. Present Address (Street, City, State, Zip)						
4. Email Address			5. Place of Birth (city/town, state, & country) (required for background investigation)			
6. Other Names Previously Used for Employment Purposes			7. Date of Birth (complete only for law enforcement positions)			
		GENERA	Ţ			
8. Are you a U.S. Citizen?	YES	NO	If no, give the Country of your citizenship			
9. a. Were you ever a federal civilian employee?	YES	NO	If yes, give highest civilian grade: / /			
			Pay Plan Grade Step			
b. Are you receiving a federal civilian annuity payment?	YES	NO				
c. Are you receiving federal severance pay?	YES	NO	If yes, give former agency contact/telephone:			
d. Have you received a federal separation incentive	YES	NO	If yes, state mo/yr received and former agency contact/telephone:			
payment in the past 5 years?						
10. Do you have any relatives who are Judges, Officers or	YES	NO	If yes, give their names, positions, and relationships to you.			
employees of the United States Courts?						
11. Have you ever served on active duty with the military?	YES	NO (If selected, you will need to provide your DD-214 (copy 4), Certificate of Release or Discharge			
		ſ	From Active Duty, so that your service may be verified and credited)			
BACKGROUND INFORMATION						
12. During the last 5 years, have you been fired from any job for any reason, did you quit after being told that you would be fired,	YES	NO	If yes, provide in Section 18 the date, explanation of problem, reason for leaving, and employer's name/address.			
did you leave any job by mutual agreement because of specific						
problems, or were you debarred from Federal employment by the Office of Personnel Management or any other Federal agency?						
13. Are you delinquent on any Federal debt? (Include	YES	NO	If yes, provide in Section 18 the type, length, and amount of			
delinquencies arising from Federal taxes, loans, overpayment of benefits, and other debts to the U.S. Government, plus defaults of			delinquency/default, and steps being taken to correct the error/repay the debt.			
Federally guaranteed or insured loans (e.g., student loan, home						
mortgage loan)).						

Page	2	of	5
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		EDUCA	ΓΙΟΝ				
14. a. Do you have a high school diploma or G.E.D. equivalent?	YE	es 🗌	NO				
b. Name and location of colleges or universities		Dates Attended		Hours	Type of Degree	Date Received	Grade Point
attended (including law schools)	mm/d Start	^{Id/yyyy} Finish	Quarter	Semester	(if applicable)	mm/dd/yyyy	Average and/or scholastic standing
							senerastie sunding
15. Other schools or training attended (list name/location of school,	dates atter	nded, subjec	t studied, cert	ificates rece	ived, and other pertin	ent data):	
JOB RELATED SK	ILLS, A	WARDS,	SPECIAL A	ACCOMP	LISHMENTS		
16. List any skills (e.g., language, computer, keyboarding speed), h					., memberships in pr	ofessional/honor	societies,
leadership activities, performance awards) that you believe are relev	ant to you	ir ability to p	perform the jo	b:			
APP	LICANI	S FOR L	EGAL POS	ITIONS			
17. a. Are you admitted to the Bar? YE	S	NO	If yes	, list the nam	ne of Bar(s) and date(s) of admission.	
			Name	e of Bar:		Date	/mm/dd/yyyy):
			Name	e of Bar:		Date	/mm/dd/yyyy):
b. Is your Bar membership? AC	TIVE	INACTIV			name of Bar(s).	Data	(mm/dd/yyyy):
							(mm/dd/yyyy): (mm/dd/yyyy):
c. What was your scholastic standing in law school?							
d. Were you a member of an editorial board of law	PER 1/2	UPPER ¹ / ₃	UPPER	. 1⁄4			
review or a moot court participant? YES	5	No					
18. REMARKS (Use this space	e for con	tinuation o	of answers.	List the iter	n number being ex	plained.)	
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WORK EXPERIENCE

(Start with your present position and work back 10 years. Include any military service. Use additional page if necessary.)

Α				
Dates of Employment (m	m/dd/yyyy)	Number of hours worked per week:	Exact Title of Your Position	
From:	То:	Full-Time Part-Time		
Salary or Earnings		Pay Plan/Grade (If in federal Service)	Place of Employment	
Starting \$	Per		City	
Final \$	Per		State	
Name of Immediate Supe	ervisor		Name of Employer (firm, organization, etc.)	
Title of Immediate Supe	rvisor		Address of Employer	
Business Telephone: (Are	ea Code and Phone Number)			
Reason for Leaving				
Description of Work				

B

Dates of Employment (mm/dd/y	<i>yyy)</i>	Number of hours worked per week:	Exact Title of Your Position
From:	To:	Full-Time Part-Time	
Salary or Earnings		Pay Plan/Grade (If in federal Service)	Place of Employment
Starting \$	Per		City
Final \$	Per		State
Name and of Immediate Super-	visor		Name of Employer (firm, organization, etc.)
Title of Immediate Supervisor			Address of Employer
Business Telephone: (Area Co	de and Phone Number)		
Reason for Leaving			

Description of Work

Page 4 of 5

C		
Dates of Employment (mm/dd/yyyy)	Number of hours worked per week:	Exact Title of Your Position
From: To:	Full-Time Part-Time	
Salary or Earnings	Pay Plan/Grade (If in federal Service)	Place of Employment
Starting \$ Per		City
Final \$ Per		State
Name of Immediate Supervisor		Name of Employer (firm, organization, etc.)
Title of Immediate Supervisor		Address of Employer
Business Telephone: (Area Code and Phone Number)		
Reason for Leaving		1
Description of Work		
D		
Dates of Employment (mm/dd/yyyy)	Number of hours worked per week:	Exact Title of Your Position

From:	To:	Full-Time Part-Time	
Salary or Earnings		Pay Plan/Grade (If in federal Service)	Place of Employment
Starting \$	Per		City
Final \$	Per		State
Name of Immediate Superviso	r		Name of Employer (firm, organization, etc.)
Title of Immediate Supervisor			Address of Employer
Business Telephone: (Area Co	de and Phone Number)		
Reason for Leaving			

Description of Work

OPTIONAL BACKGROUND INFORMATION – RESPOND ONLY IF REQUIRED BY THE VACANCY ANNOUNCEMENT

Answer questions 19, 20, and 21, only if required by the vacancy announcement. Your answers should include convictions resulting from a plea of nolo contendere (no contest), but omit (1) traffic fines of \$300 or less, (2) any violation of law committed before your 16 th birthday, (3) any violation of law committed before your 18 th birthday if finally decided in juvenile court or under a Youth Offender law, (4) any conviction set aside under the Federal Youth Corrections Act or similar state law, and (5) any conviction for which the record was expunged under Federal or state law.					
19. During the last 7 years, have you been convicted, imprisoned, on probation, or on parole? (Include felonies, firearms or explosives violations, misdemeanors, and all other offenses)	YES		If yes, provide in Section 22 the date, explanation of violation, place of occurrence, and name/address of police dept or court.		
20. Have you been convicted by a military court-martial in the past 7 years?	YES		If yes, provide in Section 22 the date, explanation of violation, place of occurrence, and name/address of military authority or court.		
21. Are you now under charges for any violation of law?	YES		If yes, provide in Section 22 the date, explanation of violation, place of occurrence, and name/address of police dept or court.		

22. REMARKS (Use this space for continuation of answers. List the item number being explained.)

APPLICANT CERTIFICATION

I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me, or firing me after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.

SIGNATURE

DATE SIGNED